

## How to Edit a Patient

## To Edit a Patient:

- 1. Right Click on the Patient's Name to highlight the study.
- 2. Right click Edit Figure 1
- 3. Select Edit Patient
- 4. Edit the reguired field(s) *Figure 2*
- 5. Right click *Save*
- 6. Once Updated Successfully Figure 3
- 7. Select Close

N.	OPAL:	-RAD Stu	dy List Viztek, LLC								
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			Status	Patient Age	Patient ID		Patient Name	DOB	# Imgs	SEA	
1	P		INCOMPLE	24γ	1111	TES	TING, TRAIN T	06/04/1988	8	F	Little, Doo Dr. (
2	P		DICTATE	18y	122345	Hi		06/04/1994	175	м	NIETO ROBERTO
3	P		DICTATED	20y	747474	La	Stat	06/28/1988	5	F	Test, Ref
4	P 🕽		READ	20y	747474	La	Acquire	06/28/1988	7	F	Test, Ref
5	P		UNREAD	20y	747474	La	Add to Burn Queue	06/28/1988	5	F	c
6	P		TRANSCRI	63y	CR-Test3	Ma	Burn	03/20/1945	7	F	Little, Doo Dr. (
7	P		DRAFT	20y	747474	La	Delete	06/28/1988	13	F	
8	P		UNREAD	8y	VETCR9	VE	DICOM Print	07/01/2002	3	М	
9	P 🖣		UNREAD	36y	CR-Test2	Sa	Edit Flag As	Edit Study      Edit Patient	7	м	Smith, John MD
10	P	0 4	DRAFT	55y	ChiroR20121101	Cł	Log	Merge Studies	2	U	Rafey, Carl Dr.
11	P		UNREAD	18y	122345	Ha	Send	06/04/1994	157	м	DR. WAUGHAN 1
12	P		DRAFT	34y	ChiroR20121101	Chiro	o, Nancy T	02/26/1978	8	U	Rafey, Carl Dr.
13	P	DZ	DRAFT	41v	ChiroR20121101	Chiro	Mary T	10/22/1971	7	U	Rafey Carl Dr
	5	5 G	ender P	atient Age	Patient ID		Patient Name	Referring Ph			Accession N Referring Ph
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Figure 1



**Customer Support** 

OPAL-RAD Study List Viztek, LLC	
	Log Off Help localhost Logged inas:Rachael, Download Viewer
Study List Settings Queues Un-Assigned Patient ID 22345	Admin Study Description MRI HEAD/BRAIN W/O CONTRAST ADD
First Name	Body Part Select Body Part>
Last Name tanson	Reading Physician Radosta "Rachaell"
M.I. Gender Male Female U/K 06/04	B.         Referring Physicians - NIETO ROBERTO MONTH           /1994         «Select Referring Physicians»        < ADD
	MEDICAL CENTER OF ARLINGTON
001442045 18589 10/26/2012 11:02 TMR	Kelect Facility>     ADD
Vone V	Select Department>
	Toggle Edit Study
	SAVE
	CLOSE

Figure 2



Figure 3



**Customer Support**