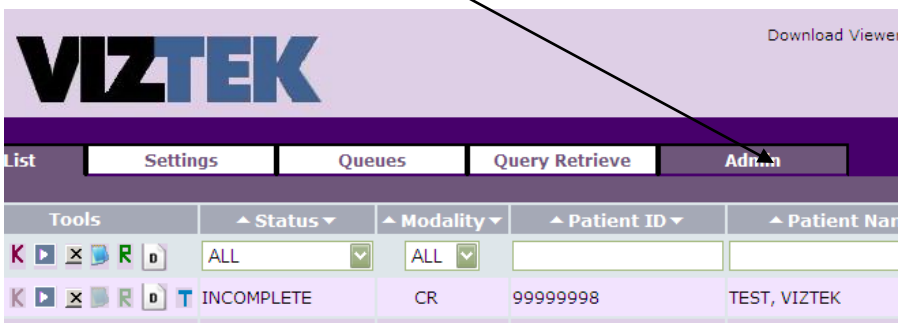
The purpose of this document is to provide a step-by-step guide on how to create a new Send Destination or edit an existing Send Destination in the Opal PACS.

A Send Destination is established for sending study information to another Opal PACS/Non-Opal PACS or for off-site storage.

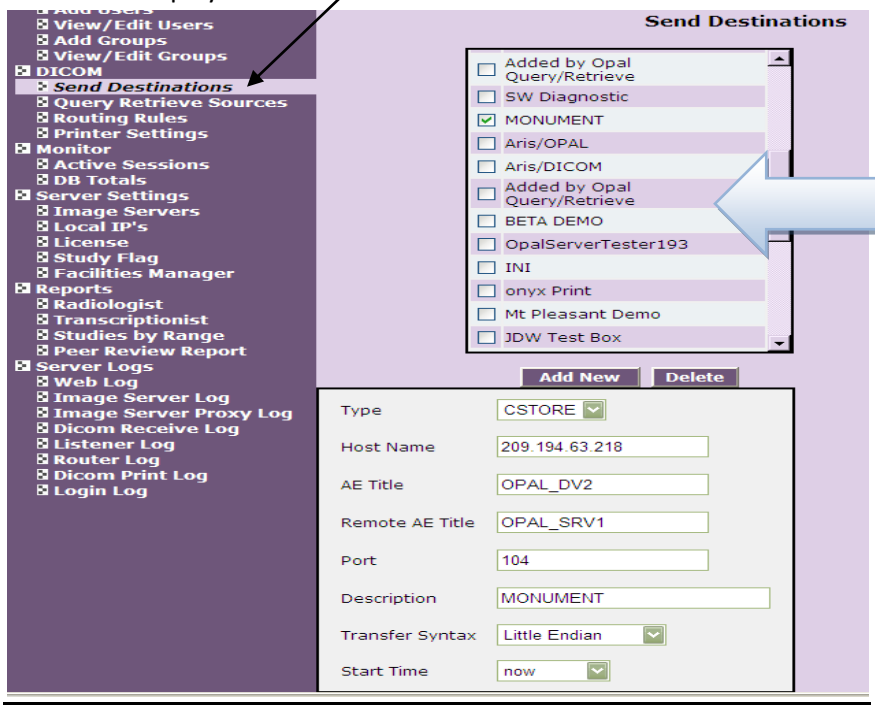
PLEASE NOTE: This functionality is a permission for those users in the ADMIN group only.

To begin:

1. Log into the Opal-Web PACS using your assigned user name/password combination.
2. Click on the Admin tab.



3. From the left menu, select **Send Destinations** from the DICOM category and the following screen will display:



You can perform the following functions:

1. **Edit** an existing destination
2. **Add** a new destination
3. **Delete** an existing destination

4. How to complete the fields:

TYPE
Select **OPAL** if sending to another Opal PACS
Select **CSTORE** if sending to any other non-Opal PACS

HOST NAME
Enter **IP Address** of Server you are sending to.

AE TITLE
Enter **Name of Box you are sending FROM.**

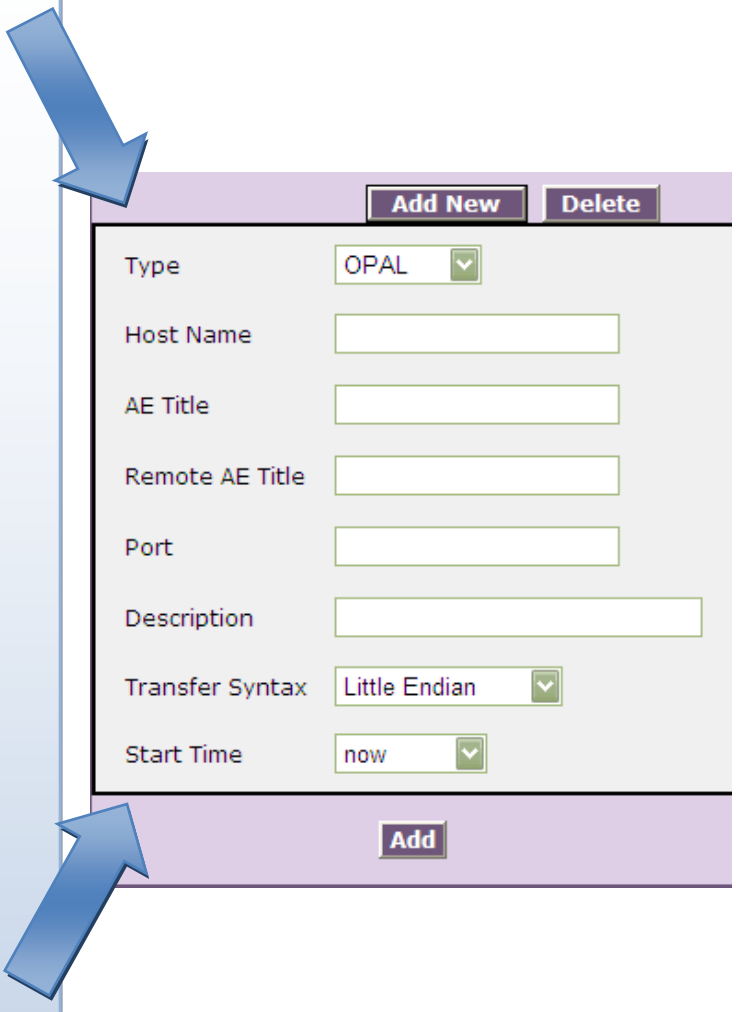
REMOTE AE TITLE
Enter **Name of Box you are sending TO**

PORT
*This is how the boxes talk and allows a communication portal
33336 if *OPAL to OPAL*
104 if *CSTORE*

DESCRIPTION
Enter send destination **name as you want it to appear** in drop down box when sending.

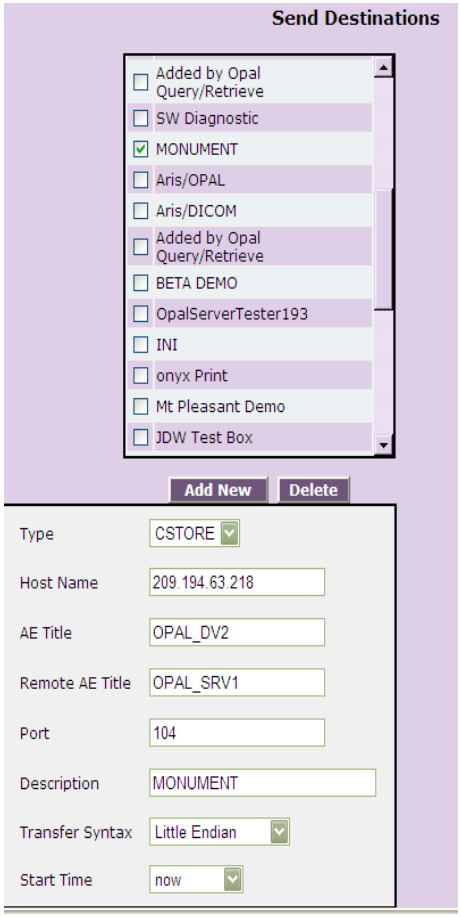
TRANSFER SYNTAX
Select resolution you want study to be sent in.
Little Endian
JPEG 2000
JPEG Lossless

START TIME
Indicate the time the particular study should be sent for this specific send destination queue

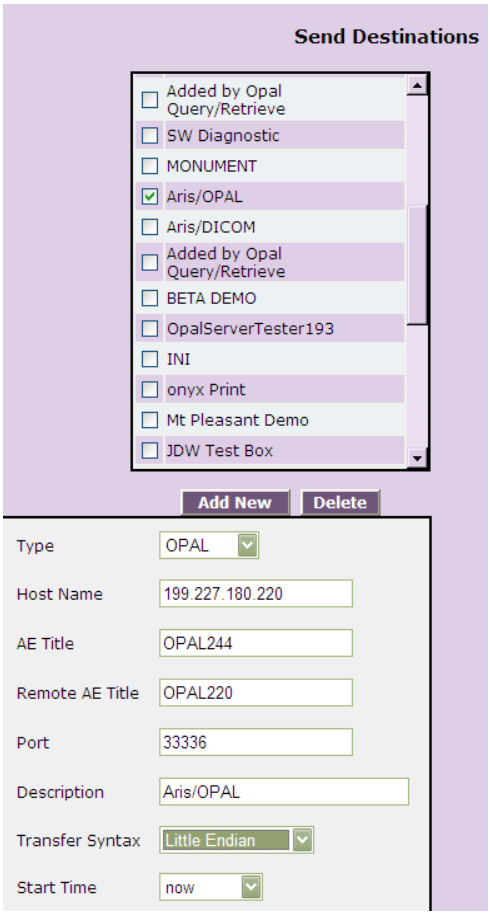


Examples:

CSTORE

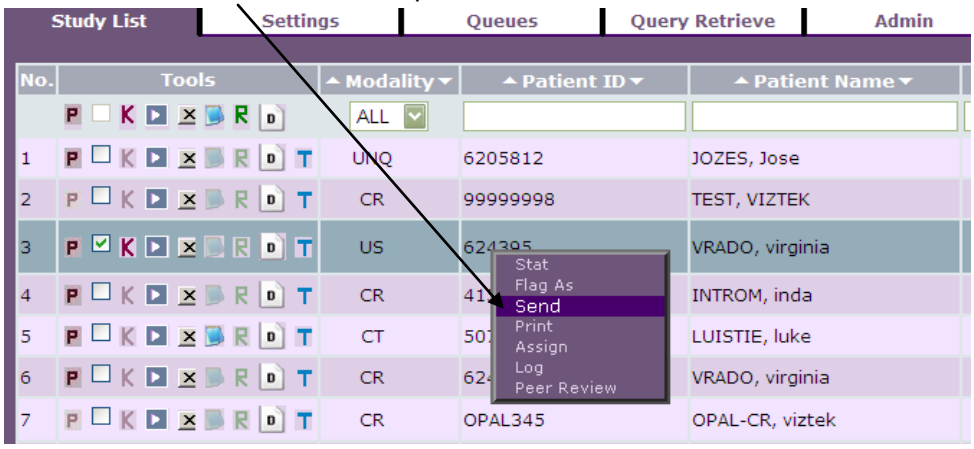


OPAL

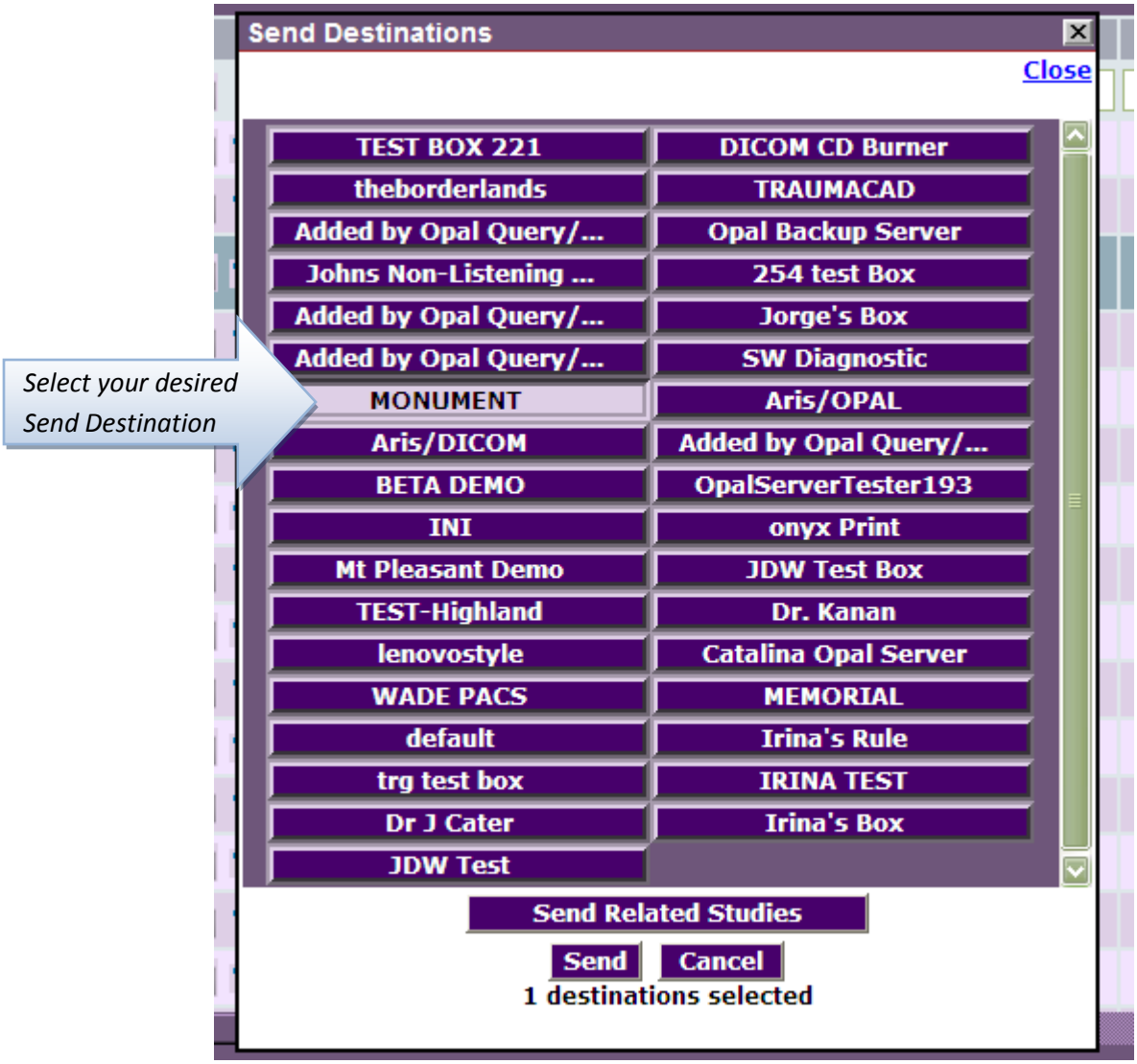


*Once you have created or edited the Send Destination, it is available for immediate use.

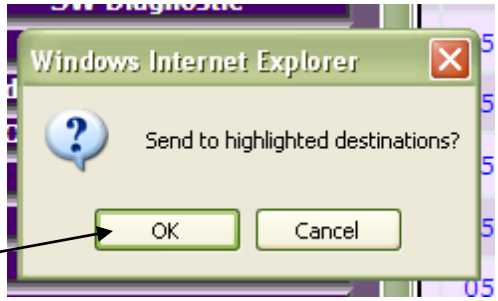
5. To Send a study, go to the PACS studylist.
6. Right click or select a study to Send,
7. Choose SEND from the drop down menu.



8. The following table will display with your list of created SEND DESTINATIONS.



9. Click Send



10. Click OK
11. The study will now be sent based on the criteria you indicated in that chosen Send Destination and will send at the specific time.